

PROVIDING CPD AND NETWORKING OPPORTUNITIES

**London Group (National Back Exchange)
Minutes of the Annual General Meeting
Held at St George's, Tooting. Tuesday 18th July 2017**

Chair: Rosemarie Scrutton opened the meeting.

1 Present: Sally Cassar, Suzanne Payne, Carole Stewart, Els Van Boxstad, Sam Rogers, Leius Sinclair, Dawn Butt, Julie Stevens, Liz Hughes, Danielle Homes, Maggie Williams, Rosemarie Scrutton, Francine Mutuma, Martin Pendry

Apologies: Mark Curtis, Valerie Philips, Sam Strudwick, Pat Alexander

Conflicts of interest: nil

2 Minutes of previous meeting (AGM) 2016: these were agreed and signed by the Chair

3 Matter Arising: Nil

4 Chairs Report:

It has been another difficult year for our members, many report that their role is under scrutiny (I include myself in this matter) which impacts on availability for attended any group sessions or free national events.

The decision to hold bi-monthly meetings seems to be manageable for most of the group, but your views are always sort to look at alternative delivery of information.

We are now in an age where we do have the ability to access information from sessions and forthcoming events on our web page thanks wholly to Martin Pendry our Secretary; this makes the job slightly easier for Martin and the rest of the

committee. As professionals it is our responsibility to check the webpage as and when needed.

We made an executive decision to not collect subs last year as we do have sufficient funds for the time being.

As a group I am pleased to announce that our membership has grown to 27, given the current climate this is encouraging. I don't know if you are all aware, Martin produced business cards for the group with our web details, this has been very useful in my opinion, and when you meet someone who has no knowledge of NBE, handing them the details on a card is much easier than trying to find a piece of paper and a pen!

As a committee we have regular contact with each other, make decisions etc. via e-mail and telephone. Our face to face meetings take place alongside our group meetings, short, swift and to the point, this negates trips into London and travel costs to the group.

There have been no offers to take up a committee role from the group but new offers would be gratefully accepted. I would also ask for all members to run a session on any subject for the next year. This is your group; please make that contribution to ensure continuity of the group. If your contact details have changed over the last 12 months, please go to the webpage and amend.

I am happy to continue as chairperson if no else has a burning desire to take up the gauntlet.

I look forward to a good year and hope to see some of you at conference.

Rosemarie Scrutton

Chair, LgNBE.

5. Treasurer's report:

Treasurer's Report for the Year Ending 31 March 2017

	Petty Cash Transactions	Bank Transactions	Total
Bank Statement ~ 01.04.2016		£1,076.95	£1,076.95
Petty Cash 01.04.2016	£24.18		£24.18
Balance on 01.04.2016			£1,101.13
Income			
Paid In	£0.00	£0.00	
Income Total	£0.00	£0.00	

	Petty Cash Transactions	Bank Transactions	Total
Expenses			
Speakers		(£16.25)	
Messaging		£0.00	
Room Hire		£0.00	
Food & Beverage		£0.00	
Misc		(£122.00)	
IT & WEB		(£74.24)	
Expenses Total	£0.00	(£212.49)	
Bank Statement ~ 01.04.2016		£864.46	£864.46
Petty Cash 01.04.2016	£24.18		£24.18
Balance on 01.04.2016			£888.64

Francine Mutuma,

Treasurer

6. Secretary's Report:

Membership stands at 27

- September 2016 –.
- November 2016 - Banana & slide-sheets Versal & NBE standards workshop with Martin and Carol Sinden.
- December 2016 - Christmas get together with the South London group
- January 2017 – POETs with Carol Johnson and Tom Payne from Select Healthcare.
- March 2017 – Handicare Minilift 125, Eva Drive for hoist & Workshop on difficult patients.
- May 2017 – Visit to 1st Call mobility workshop on plus size
- July 2017 - Dawn Butt, Senior Occupational Therapist workshop on Dementia & The New Accora Turner.

The committee now using the website to share information mailchip.com to manage the membership list that also sends out the information as an email, eventbrite.com

to manage ticking for meeting where there are restricted spaces and www.lgnbe.org.uk to share information about the group.

There will be a survey running for a month after the July meeting where the committee will be asking for feedback on the group. Please use this to feed back on any issue you have with the group and subjects you would like covered.

I am happy to carry on as Secretary for another year.

The affiliation pack to be sent to NBE this year.

Martin Pendry,

Secretary

7. Election of officers:

As there were no members coming forward to hold office so there was no vote. The committee remains the same for the next year.

Chairman:

Rosemarie Scrutton is standing for Chair

Vice Chairman:

Sally Cassar is standing for Vice Chair

Treasurer:

Francine Mutumar is standing for Treasurer

Secretary:


Martin Pendry is standing for Secretary

Meetings Secretary:

Carole Stuart, Glynis Watson

There was a thanks from the floor to the committee for the work done.

Next year AGM will take place in July 2018 Venue and Date will be shared at www.lgnbe.org.uk


18/7/18