

PROVIDING CPD AND NETWORKING OPPORTUNITIES

**London Group (National Back Exchange)
Minutes of the Annual General Meeting
Held at St George's, Tooting. Wednesday 18th July 2018**

Chair: Rosemarie Scrutton opened the meeting.

1 Present: Rosemarie Scrutton (Chair), Katherine Gaybale, Pat Alexander, Suzanne Payne, Beverley Kennedy, Greg Wingate, Maggie Williams, Sally Cassar, Carole Stewart, Martin Pendry

Apologies:

Conflicts of interest:

2 Minutes of previous meeting (AGM) 2017 were approved.

3 No Matter Arising from AGM of 2017

4 Chairs Report:

The last twelve months have produced some highs and lows for the group. Members are still finding it difficult to agree funding for conference and time off to attend the bi-monthly meetings. The majority of sessions have been well attended, and the later start session in January also had a good attendance.

As ever, Martin has managed the communications and venue bookings whilst overseeing the website on behalf of LGNBE, my sincere thanks and appreciation for all his continued effort and support in my time of need. My thanks also to Sally and Francine for being there when I needed to share a problem. I would also like to thank Suzanne for her continuous support with hosting the majority of the meetings every year, and those members who reliably offer to run a session for the members.

Maggie Williams and Joan Gabbett have collated minutes from meetings in the very beginning on NBE to present day. These have been deposited with the London Metropolitan Archive and have been gifted by LGNBE. In view of Data Protection, advice was sort from the Executive and the Archive specialist confirmed that anything considered “sensitive” would not be for public display. There is more collation to take place during the coming year.

Looking forward to 2018/19, as a group, members need to be more proactive and facilitate sessions for the group throughout the year. We cannot continue with a small number of members running every session because no-one has offered to facilitate a meeting. The group is intended to be a support network for CPD amongst other benefits. As a committee we receive very little feedback from the group after a session (apart from a couple of longstanding members) and the Whatsapp messages do not generate responses as we had hoped by the majority. If this continues then I have serious concerns regarding the future of the London Group if members do not become proactive themselves. As a committee we would support anyone offering to run a session, arrange for guest speakers, make suggestions and provide contact details for future events.

If anyone would like to join the committee, it is not an onerous task, we usually meet an hour before a meeting and the majority of communication is done by e-mail, phone and Whatsapp. Sally is standing down as Vice-chair after a long and active position. Sally will still continue to be a member and attend meetings. All remaining committee members will continue in their role unless others volunteer to take on the roles. For myself, if I am still Chair following the AGM, I intend to step down at the AGM 2019.

I look forward to seeing those of you attending conference, or sooner at the September meeting.

Rosemarie Scrutton

Chair, LgNBE.

5. Treasurer's report:

	Petty Cash Transactions	Bank Transactions	Total
Bank Statement ~ 01.04.2017		£864.46	£864.46
Petty Cash 01.04.2017	£24.18		£24.18
Balance on 01.04.2017			£888.64
Income			
Paid In	£0.00	£60.00	
Income Total	£0.00	£60.00	£60.00
Expenses			
Speakers		(£17.80)	
Messaging		£0.00	
Room Hire		£0.00	
Food & Beverage		£0.00	
Misc		£0.00	
IT & WEB		(£74.24)	
Expenses Total	£0.00	(£92.04)	(£92.04)
Bank Statement ~ 01.04.2018		£832.42	£832.42
Petty Cash 01.04.2018	£24.18		£24.18
Balance on 01.04.2018			£856.60

Francine Mutuma,

Treasurer

6. Secretary's Report:

Membership has increased from 27 to 37 member in the last year

- September 2017 – **Rosemarie Scrutton** who will present two complex cases and **Mahesh Shenoy**, Area Sales Manager for R82 UK Ltd

- November 2017 - Manga, **Rosemarie Scrutton** and **Sally Cassar** shared what they have learned from their trip to Norway
- January 2018 – **Amanda Brodala**, Senior Occupational Therapist and Best Interest Assessor Mental Capacity Acts & BID how this can affect professionals decision making
- March 2018 – Medstrom but this session did not go ahead due to low numbers.
- May 2018 – No meeting
- July 2018 - Paediatric seating & Medstrom bed

The committee continues to use the website to share information mailchip.com to manage the membership list that also sends out the information as an email, eventbrite.com to manage ticking for meeting where there are restricted spaces and www.lgnbe.org.uk to share information about the group.

Martin Pendry,

Secretary

7. **Election of officers:**

As there were no member coming forward to hold office so there was no vote. The committee remains the same for the next year apart from Vice-Chair, when Carol volunteered. As there was only one candidate for each post there was no voting.

Chairman:

Rosemarie Scrutton is standing for Chair

Vice-Chairman:

Carol Stewart was welcomed in to Vice-Chair Proposed by Sally Cassar and seconded by Maggie Williams.

Treasurer:

Francine Mutumar is standing for Treasure

Secretary:

Martin Pendry is standing for Secretary

Meetings Secretary:

Carole Stuart, Glynis Watson

There was a thanks from the floor to the committee for the work done.

Next year AGM will take place in July 2019 Venue and Date will be shared at www.lgnbe.org.uk